

Fortrose Academy Parent Council – 6th October 2022

Note of Meeting

In attendance:

- Jacquie Ross (Head Teacher)
- Kevin Baird (Chair)
- Iain Ross
- Sinclair Browne
- Fiona Loynd
- Michelle Graves
- Julie Bissett

Apologies:

- Wendy Heard
- Karin Moll

1. Welcome and Introduction

Kevin Baird welcomed attendees to the meeting and outlined the situation Fortrose Parent Council finds itself in: without a committee there can be no Parent Council.

Whilst Kevin is willing to remain as Chairperson, a new Treasurer and Secretary are required. Given Kevin's work commitment he also expressed the desire to create a Co-Chair post.

Thanks were expressed to Jillian Mackenzie who has held the post of Treasurer for many years and to Lyndsey Johnstone who has held the post of Secretary for the past 2 years.

2. Formation of Council and Election of Office Bearers

<u>Co-Chair</u>	Julie Bissett	<u>Prop:</u> Michelle Graves	<u>Sec:</u> Fiona Loynd
<u>Treasurer</u>	Michelle Graves	<u>Prop:</u> Julie Bissett	<u>Sec:</u> Iain Ross
<u>Secretary</u>	Fiona Loynd	<u>Prop:</u> Julie Bissett	<u>Sec:</u> Michelle Graves

3. Matters Outstanding

- Bank Account: Jacquie noted that refreshed signatories are required for the Parent Council bank account.
Michelle agreed to look into this and update as necessary. Julie and Fiona both agreed to be signatories, if required.
- Fortrose Academy Trust Fund: Jacquie explained the existence of the Fund but with no Trustees involved any longer with the school and the difficulties experienced in accessing the funds it might be better to be wound-up and the funds split between the main Parent Council Fund and the School Fund. Attendees agreed this was a sensible approach.
Michelle will speak with Jillian Mackenzie, previous Treasurer, and take forward.

4. Fundraising

- Several ideas were suggested and it was agreed that Jacquie would look into the requirement for entertainment licenses required to support any activity.
- Possible ideas to be discussed further at subsequent Parent Council meeting.

5. AOB

- Jacquie explained that staff are keen to host Christmas dances for the pupils and asked if the Parent Council would provide some financial support towards these. It costs approximately £1000 per dance and children are often charged £5 per ticket.

With the cost of living crisis together with dances cancelled for the past 2 years it was agreed that funds would be provided to cover the costs for all children.

6. Date of Next Meeting

- Proposed:
8th, 9th or 10th November
19th, 20th, 21st December

To be decided.

End.